

Onion Creek School District #30
Special School Board Meeting Minutes
2006 Lotze Creek Rd., Colville, WA 99114, District Office
July 25, 2019, 12:00 PM

- I. School Board Members present were: Elissa Dyson, Andy James, Joel Anderson, Jerry Slater and Lukas Miller—a quorum; staff member present was Bekah Angus; visitor was John Rumelhart.
- II. Elyssa called the Public Budget Hearing to order at 12:03.
 - a. John went through the budget presentation for the Board and answered questions that arose. He will be following up with some answers to questions that he could not answer specifically today.
 - b. The 2019-20 hold harmless money was a one-time allotment and the 4% experience factor for certificated staff ends in 2021-22.
 - c. John recommended we run the next Educational Operation and Maintenance Levy at \$2.50/1,000.
 - d. The district is solvent through 2019-20, but without the hold harmless and experience factor the district will be bankrupt at the end of the four-year budget cycle based on current projections.
 - e. Lukas made a motion to adjourn the Budget Hearing at 1:05 and Joel seconded the motion. The motion passed unanimously.
- III. Elissa called the Special Board Meeting to order at 1:05.
- IV. Flag salute
- V. Visitor: Hugh Humes joined the Board Meeting and updated the Board about the progress of the different construction projects:
 - a. Roof over the slab,
 - b. New roofs on the cottage and the 1981-Guertin Building,
 - c. Painting of the cottage and the interior and exterior of the 1917 Building, and
 - d. The mold and asbestos abatement projects in the 1917 Buildings.
- VI. Lukas made a motion to approve the Minutes from the May 23, 2019 School Board Meeting and Jerry seconded the motion. The motion passed 4-0 with one abstention.
- VII. Joel made a motion to approve the Minutes from the June 27, 2019 Special School Board Meeting and Lukas seconded the motion. The motion passed 3-0 with two abstentions.
- VIII. Joel made a motion to approve moving the School Board Meetings for the 2019-20 school year from the last Thursday of each month to the last Wednesday of each month and Jerry seconded the motion. The motion passed unanimously.
- IX. Lukas made a motion to approve the Business Consent Agenda and Joel seconded the motion. The motion passed unanimously:
 - a. July 2019 Payroll Total: \$80,871.77
 - i. Employee Warrants (105838 – 105841) \$235.38
 - ii. Employee Direct Deposit: \$40,901.75

- b. Payroll Accounts Payable Total: \$19,558.33
 - i. Ded/Ben Warrants (105842 – 105851) \$13,720.73
 - ii. Payroll Tax Payments: \$ 13,838.06
 - iii. Retirement Payments: \$ 12,175.85
- c. General Fund Warrants \$17,426.57
- d. Capital Projects Fund Warrants \$2,131.76
- e. ASB Fund Warrants \$0.00
 - i. July Payroll/AP Total Expenses: \$100,430.01
- f. July 2019 Donations: None \$0.00

X. Andy made a motion to approve the 2019-20 OCSD Budget and Jerry seconded the motion. The motion passed unanimously.

XI. Superintendent/Principal's Report

- a. Budget Status Report & Cash Flow Chart
- b. Enrollment K-6 & K-8
- c. Grant ideas discussion:
 - i. Bekah will work with Dave Ray from McKinstry to apply for the Small Rural Modernization iGrant;
 - ii. Bekah will ask Don Ebert, NEWESD Safety Manager, about safety grants for blinds for the windows missing blinds;
 - iii. Bekah will reach out to Hugh and Christine for examples of play structures to share with the Board. Bekah will pursue applying for the Healthy Kids/Healthy Schools grant for a new play structure.
- d. Discussion and review Bekah's goals for 2019-20:
 - i. Clarification was made about how to present data related to the SIP and Bekah's goals and the clarification was made that most of the data will be qualitative rather than quantitative.
 - ii. Elissa will have a summary of Bekah's Board Review/Evaluation for approval at the August Regular Board Meeting.
- e. First official readings of BPs to update:
 - i. 3413 Student Immunization and Life-Threatening Health Conditions
 - ii. 3415 Accommodating Students with Diabetes draft
 - iii. 3416 Medication at School
 - iv. 3419 Self Administration of Asthma and Anaphylaxis Meds
 - v. 5401 Sick Leave
 - 1. The Board should have any questions before the second reading and adoption of these BPs at the August 22 regular School Board Meeting.
 - vi. No discussion of:
 - 1. 4220P Complaints Concerning Staff or Programs DRAFT and
 - 2. 5270P Resolution of Staff Complaints DRAFT were put off until Elissa and Bekah can work on the draft and have them ready to present at the August 22 Board Retreat.
- f. Volunteer Recognition: Kalani Chow–Play Day and last day of school, Myra Humes–orchard and garden, Steve Zuber–cut down trees to make room for slab project, Andy James–cut and split the wood for a community member, Jeremy Humes–electrical consultant

XII. Board Reports:

- a. Board Chair, Elissa:
 - i. Elissa recapped the July WASA Small School Committee Meeting and legislative priorities. That was Elissa's last meeting as she will be stepping down from her

position as Chair of the Small Schools Committee after the November WSSDA Conference, but she will stay on as the WSSDA Director Area 9 representative to the WSSDA Small Schools Committee.

- b. Staff/Community Relations, Lukas:
 - i. Lukas will contact Hugh about getting the letters for the reader board and Bekah will try and remember to let Lukas know when it needs to be updated.
 - ii. The reader board is a volunteer duty, not a specific duty tied to the Facilities Director duties.
- c. Curriculum/Technology, Joel:
 - i. Joel summarized his working with Eddie to clean out the Tech Closet in the 1917 Building.

XIII. Planning and Discussion:

- a. Elissa discussed the annual Board Self-Evaluation:
 - i. Look at overall as a team, and
 - ii. Review individual member duties;
 - iii. An informal evaluation vs. the more formal WSSDA online instrument.
- b. After the construction projects are complete the Board would like Bekah to write up a newsletter article and send information and photos to the Statesman Examiner.

XIV. Joel made a motion to adjourn the meeting at 2:45 and Jerry seconded the motion. The motion passed unanimously.

Elissa Dyson, Board Chair