**Onion Creek School District #30**

**Regular School Board Meeting Minutes**

**2006 Lotze Creek Rd., Colville, WA 99114, District Office**

**October 23, 2019, 5:00 PM**

1. School Board Members present were: Andy James, Joel Anderson, Lukas Miller, and Jerry Slater arrived at 5:16–a quorum; visitor was Melody Bowlby; staff members were Bekah Angus and Shannon Kearney.
2. Andy called the meeting to order at 5:05.
3. Flag salute
4. Additions/deletions to agenda: Special School Board Meeting for November 6, 2019 to discuss levy planning, and Melody’s date conflict for the WSSDA conference were added.
5. Visitors: Shannon talked about the preschool and special education programs.
6. Joel made a motion to approve the Minutes from the September 25, 2019 Regular School Board Meeting and Jerry seconded the motion. The motion passed unanimously with one abstention.
7. Lukas made a motion to approve the Business Consent Agenda and Jerry seconded the motion. The motion passed unanimously.
   1. Approval of Payroll Expenditures: $68,490.18
      1. Employee Warrants (105958 – 105962) $755.47
      2. Employee Direct Deposit: $29,399.64
      3. Payroll Accounts Payable:
      4. Ded/Ben Warrants (105963 – 105971) $11,129.85
      5. Payroll Tax Payments: $ 9,144.80
      6. Retirement Payments: $ 8,270.63
   2. Approval of General Fund Expenditures: $23,169.98
      1. General Fund Warrants (105972 – 106000) $13,579.74
      2. Capital Projects Fund Warrants (106001 – 106006) $9,550.24
   3. Approval of ASB Expenditures: $40.00
      1. ASB Fund Warrants (106007) $40.00
   4. Acceptance of ASB Donations: $80.00

1. Superintendent/Principal’s Report
   1. Budget Status Report & Cash Flow Chart: the board packet did not contain the Cash Flow Chart this month. Joel will ask John questions pertaining to it and the Budget Status Report at the November 20, 2019 Meeting when John is present.
   2. Enrollment K-6 & K-8: holding pretty steady with some homeschool students coming more often.
   3. Bekah updated the Board on the status of the new school nurse, Michelle Erickson.
   4. Facilities priorities discussion:
      1. The Board agreed with Bekah that the District should hire either a person or lawn company to do the lawn maintenance next year so that Hugh can focus on the maintenance projects around campus. Bekah will draft a job description in the spring for Board approval.
      2. Bekah missed the Small District Repair grant deadline by one minute. Now that she understands that regular iGrants close at 5:00 PM but competitive iGrants close at 4:00 PM she will be prepared for next year.
   5. The discussion about tuition for non-resident preschoolers 2020-21 resulted in the Board asking Bekah to contact local districts to ask how they fund preschool and to contact the NEWESD to ask about other districts that may charge tuition and how much they charge.
   6. Joel made a motion to approve moving the January conferences to Thursday, January 23, 2020-Monday, January 27, 2020 to accommodate the Elementary Science Meeting at the NEWESD and Jerry seconded the motion. The motion passed unanimously.
   7. Playground structure discussion resulted in the Board deciding that we need more input since the staff is divided as to what kind of structure to replace the aging one with. Bekah will add this to the December Community Advisory Meeting agenda. Because the Healthy Kids, Healthy Schools grant closes on November 7, 2019, Bekah will hold off on applying for the grant until next year.
   8. Performance Report discussion: Carol O’Brien had left a folder with Bekah containing some Performance Report information. Bekah asked the Board about their knowledge of the background etc. of the Annual Performance Report. The Board directed Bekah to do some research into the RCWs surrounding this so that the district is in compliance with necessary reporting.
   9. Bekah updated the Board about the Consolidated Program Review. Official letters are going to districts on or after November 1, 2019.
   10. Review the following BPs:
       1. Second reading and adoption of BP3416 Medication at School: Jerry made a motion to approve the BP3416 with the blanks filled in, and Lukas seconded the motion. The motion passed unanimously.
       2. Second reading of BP3241 Classroom management corrective actions punishment was tabled until the November meeting so the Board members have time to edit the WSSDA policy to make it fit OCSD.
       3. Second reading and adoption of BP4218 Language Access Plan: Joel made a motion to approve the BP4218 and Jerry seconded the motion. The motion passed unanimously.
   11. From the Board calendar:
       1. Bekah shared general SBA results, SLPs and student progress.
       2. The School Improvement Plan was reviewed, including the Mission and Vision statements. Bekah had updated the TPEP (Teacher, Principal Evaluation Process) prior to the October Community Advisory Meeting. The Board did not make any additional changes, but did ask Bekah to contact Patsy Guglielmino, the Colville Curriculum Director, to ask about math curriculum in anticipation of reforming the IMC (Instructional Materials Committee) to look at math curriculum in the spring of 2020.
       3. The Board reviewed the Technology Plan and did not add anything to it, but did request it be added to the SIP.
       4. Beginning the discussion for the Replacement Educational Operation and Maintenance Levy planning was tabled until the November 6, 2019 Special Board Meeting.
   12. Update on Board goals:
       1. Update on Open House and Winter Program: Bekah shared staff input. The Board decided to revisit this topic at the November 20, 2019 Special Board Meeting.
       2. Bekah updated the Board about OCSD’s career readiness activities.
       3. Bekah updated the Board about what OCS is doing with outside resources for nature exposure and exploration.
       4. Board comments regarding superintendent evaluation: Bekah moved the superintendent evaluation timeline up on the Board calendar to be completed in the spring.
   13. Update on Bekah’s goals:
       1. “Engages both internal and external stakeholders in regular discussions of the district vision and builds shared understanding and commitment to the vision.” The Community Advisory Meetings are going well, although not a lot of parents or community members are attending.
       2. “Implements the vision as a key component of the district improvement plan, assuring that it is addressed, supported, and monitored.” Both the Board and the people who attended the October 2019 Community Advisory Meeting have copies of the SIP for review and input. Community members may come back to the December Community Advisory Meeting with editing suggestions.
       3. “Assures that improvement efforts include data-based strategies to analyze and address barriers to student learning and setting specific targets for closing achievement gaps.” Teachers have utilized both OCS assessment monthly benchmark data and SBA (Smarter Balance Assessment) data to determine which students need SLPs (Student Learning Plans). Those plans were developed for parent input and delivery at the October conferences.
   14. Volunteer Recognition: Volunteer Recognition: Liam Clendenen–Art-Tech Club, Joel Anderson–Middle School math and coding and Art-Tech Club, Dayna Woods–AmeriCorps, Seth Patrick–AmeriCorps, Cathy Wilson–Middle School and Art-Tech Club, James Looney–instrumental music lessons, Lukas Miller–Reader Board, Lindsey Lamb–Art-Tech Club, Laura Haering–Art-Tech Club, Karen Anderson–Middle School.
2. Board Reports:
   1. Board Chair, Elissa: Absent but sent her report to the Board:
      1. She talked with John and Bekah about what appeared to be the differences in the August 31, 2019 ending balances presented in the Budget Status, Cash Flow Summary, and the cash flow spreadsheet at the September meeting. John explained that the main difference was the interfund loan of $75,000 from the General Fund to the Capital Projects Fund to cover expenses for grant projects completed and revenue yet to be collected from OSPI. The actual differences among the various reports are only about $5000, with an ending balance of around $150,000. The final ending balance figures will be available soon.
      2. John asked Kassidy at ESD 101 about our levy planning, and the figures he prepared show that even if we go to the possible max of $2.50/$1000 (which would generate approximately $70,000), we would not lose our LEA, because $70,000 divided by "40" (as an estimate) students is only about $1750 per student, well shy of the $2500/student max.
      3. She attended the Spokane County School Directors Association Meeting at West Valley High School last week to hear a presentation by the ESD 101 Threat Assessment Team. It was very interesting and she has a series of pictures of their slides that she would like to share at an upcoming meeting. Their plan is to expand their services beyond the initial 14 districts to all those in the ESD 101 region. Elissa’s question was whether they will have the law enforcement participation and buy-in up in the Stevens/Ferry county area that they have in Spokane/Lincoln counties. Our sheriffs seem to be leaning away from protecting our citizens from gun violence in their current suits against the State to avoid implementing gun control and 'flag" laws.
   2. Legislative Report, Andy:
      1. Andy suggested that he and Elissa make appointments with the Seventh District Legislators to further explain OCSD’s unique and specific problems regarding the post McCleary decision and the financial impact on the district.
      2. Andy shared information he learned regarding open range from Bob Smith, a retired DNR community member who learned from the Stevens County Commissioner, Don Dashiell, that people can call him any time regarding cows destroying private property on Onion Creek. Bekah will type up a flyer to be hung at the Onion Creek Store.
   3. Facilities/Transportation, Jerry:
      1. Jerry talked to Hugh about the electrical work timeline for the roof over the slab and he said it would be done by the end of November.
   4. Staff/Community Relations, Lukas:
      1. Andy will write the December/January *Anything but Bored* article.
   5. Curriculum/Technology, Joel:
      1. The middle school replaced their aged and malfunctioning printer;
      2. Eddie is updating the Sophos security software for the district;
      3. Eddie is also talking with Alyson about replacing the four older Macs that cannot take software updates because their operating systems cannot be updated any more.
3. Lukas made a motion to adjourn the meeting at 8:00 and Jerry seconded the motion. The motion passed unanimously.

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Andy James, Board Vice-Chair